Simpson House

A United Methodist Retirement Community

2101 Belmont Avenue
Philadelphia, PA 19131-1628
(215) 878-3600

An Equal Employment Opportunity Employer

Please Print Your Replies

Name - Last, First, Middle	Date / Social Security Number
Address / Street	City / State / Zip / Telephone Number
Position Desired	Preferred Hours / Date Available for Work / Expected Rate Of Pay

Beginning with your **most recent employer,** please list your work experience:

Name And Address Of Employer	Description Of Work	Reason For Leaving	Wage		Dates Employed	
			Start	Final	From	To
① Supervisor: May We Contact? ☐ Yes ☐ No						
② Supervisor: May We Contact? ☐ Yes ☐ No						
③ Supervisor: May We Contact? ☐ Yes ☐ No						

Education

Last Grade Completed	Name Address Of School

List all special training, skills; (clerical, machine, technical), current licenses, certifications, etc.

Application For Employment, Continued

Are you age 18 or older? ☐ Yes ☐ No | If no, if hired, working papers must be supplied prior to the start of work.

Have you ever been employed by Simpson House? ☐ Yes ☐ No | If yes, where and when?

Do you have relatives working for Simpson House? ☐ Yes ☐ No | If yes, please list.

Are you a U.S. citizen, lawful resident alien or an alien authorized to work in the U.S.? ☐ Yes ☐ No | If no, please give your immigration status.

Persons hired will be required to attest, under oath, that they are citizens of the U.S., a lawful resident alien, or an alien authorized to work in the U.S.

Do you have a physical disability or impairment which might limit your ability to perform the job applied for? ☐ Yes ☐ No | If yes, please explain.

Have you ever been terminated for client or resident abuse? ☐ Yes ☐ No

* Have you ever been convicted of a felony? ____Yes ____No

Do you have a history of or have you ever been convicted of a violent crime? ☐ Yes ☐ No | If yes, please explain.

* A "yes" answer will not automatically disqualify you from employment but will be considered in relation to specific job requirements.

* Are you able to work overtime as required ☐ Yes ☐ No

Are you available to work weekends? Yes No

Do you have a reliable means of transportation to get to work? ☐ Yes ☐ No

Use the space below to summarize any additional information you may wish to supply.

I hereby agree to a criminal check and understand that I can be terminated for false information.

I hereby certify that the facts I have supplied in this application are true and complete.

I understand that if employed, false statements on this application may be considered grounds for dismissal.

Further, if employed, I understand that my employment is at will, I may resign or be terminated at will.

Signature Of Applicant | **Date**

All candidates must pass drug test prior to employment

Note: All employees must pass a pre-employment physical as a condition of formal acceptance.